
Personnel & their duties

Personnel are appointed by the PBE COORDINATOR for the level at which they will be working. For example, the CONFERENCE PBE COORDINATOR would appoint the QUIZ MASTER, CLERK, GRADERS, JUDGES and COURIERS for the conference level event.

Quiz Master

The QUIZ MASTER acts as host and MC for the event, and reads the questions. They read each question twice. It is recommended that the PBE COORDINATOR not be the QUIZ MASTER so that they may deal with issues that may arise during play.

They can be the YOUTH DIRECTOR, CONFERENCE PATHFINDER DIRECTOR, a pastor, an AREA COORDINATOR or even a LOCAL PATHFINDER DIRECTOR.

Clerk

The CLERK, with the use of a stopwatch or other technology, regulates the 10 second discussion period while the team determines the answer that would be recorded. The time begins after the question is read twice by the QUIZ MASTER.

The CLERK will call the end of time, loud enough for all the participating teams to hear.

The CLERK receives the completed score cards from each GRADER and tabulates final team standings.

The CLERK, is appointed by the PBE coordinator at each level. They should be an adult with no specific club affiliation.

Grader

Each team needs an adult GRADER. They must be from a different club than the one they are grading, and preferably not affiliated with any club.

The GRADERS job is to determine if the answer given by the team is correct or not. Once they have made the determination they record the score.

The GRADER keeps track of the team's answer score and cumulative score on the teams score sheet. See *Score sheet* in forms section of this manual.

At intermission and at the end of the round they will double check the running total for accuracy.

It is also the GRADERS duty to watch for inappropriate communication between team members and anyone in the audience. Any points earned during play, while being coached, commented to, or prodded by an audience member through any channel or method will be revoked by the GRADER, and reported to the PBE COORDINATOR.

PBE Coordinator

The person responsible for *The Pathfinder Bible Experience* at each level is the PBE COORDINATOR.

At the area level this would normally be the AREA COORDINATOR or their designee. *

At the conference level this would normally be the CONFERENCE YOUTH DIRECTOR, CONFERENCE PATHFINDER DIRECTOR or their designee.*

At the union level this would normally be the UNION YOUTH DIRECTOR, UNION PATHFINDER DIRECTOR, UNION PATHFINDER COORDINATOR, their designee or a person appointed to that role by the CONFERENCE YOUTH DIRECTORS in that union.

At the division level this would normally be the a person designated by the DIVISION YOUTH DIRECTOR.

The PBE Coordinators responsibilities are:

- to oversee organization of at least one level of the program, from registration through completion. A conference level coordinator will most likely oversee all area levels as well as the conference level.
- to arrange for the needed personnel in a timely manner
- to arrange for the meeting venue
- in the case of conference and union level coordinators, to act as contact with the DIVISION PBE COORDINATOR.

*If a club wishes to participate in the PBE program, but their conference does not wish to participate, the club PBE COACH should contact the DIVISION PBE COORDINATOR directly for further instructions.

A second instance of coaching etc., during the same day of play will result the in the team being disqualified from that level and any future level that year.

Specific issues of grading

Accurate spelling is not required, but the answer must be recognizable.

To assist with accurate grading, the answer sheet for any question that has three (3) or more points should be given to the GRADER while the answers are given by the QUIZ MASTER so they can be checked off one by one.

The Pathfinder Bible Experience questions are not multiple choice. Therefore, additional answers given beyond the number requested are not accepted. The team must cross off any answer they do not want in the list or the first answers will be the accepted ones.

Direct quotes from the Bible and fill in the blanks must be exact words in the exact order.

Appeal Panel Judge

Three (3) adults serve as APPEAL PANEL JUDGES. APPEAL PANEL JUDGES determine the teams score for a grade they have challenged on a specific question.

APPEAL PANEL JUDGES should be individuals with Biblical knowledge and a keen sense of fair play and justice. Pastors, church elders or Bible teachers would be excellent candidates for these positions.

The panel also meets one hour before the event to review the questions and confirm that they are as clear as possible. If there is any change made in a question, it must be modified on the judges printed question list, AND the electronic file the QUIZ MASTER uses.

If two languages are used, then there must be at least two judges per language for a total of four judges. There could be up to three judges per language.

If three languages are used, then again there must be at least two judges per language for a total of six judges. There could be up to three judges per language.

Specific issues on judging

Direct quotes from the Bible with fill in the blank answers must be exact words in the exact order.

The judges are to uphold the answers given by the QUIZ MASTER for each question. If the answer is different than the one given by the QUIZ MASTER, it can only be accepted if it is found to be correct in the printed version of the *New King James Version*, *Nueva Reina Valera 2000*, *Version Louis Segond en Français* and the *SDA Bible Commentary* book introductions.

Courier

In case of a challenge, a COURIER walks the contested answer sheet to the APPEAL PANEL JUDGES. The PBE COORDINATOR will provide a COURIER for every four teams or fraction thereof. COURIERS can be non-playing Pathfinders or Adventurers. Once the APPEAL PANEL JUDGES have made a decision, the COURIER will return the contested answer sheet back to the team GRADER for grade updating.

Song Leader

A SONG LEADER, pianist, guitarist, or praise team to lead a short song service at the beginning of the event.

Devotional Speaker

Someone to give a 10 minute devotional based on the section of scripture that is being covered.